香港糖尿科護士協會有限公司
Association of Hong Kong Diabetes Nurses Limited

The Minutes of the 16th Annual General Meeting & Council Election
The Association of Hong Kong Diabetes Nurses Limited (AHKDN)

The 16th Annual General Meeting was held at 17:30-18:15 on 22nd June 2024 (Saturday)

Venue:
Crystal Ballroom, 2/F, the Cityview Hotel, 23 Waterloo Road, Kowloon

Attendance
Attendance: 76 Members (Ordinary members: 64)

Minutes

1. Annual report

President Ms Loo Kit Man reported association activities between June 2023 to June 2024 and expressed her thanks to all councilors and advisors including:

The 2022-2024 Council

Post	Name	
President	Ms Loo Kit Man	魯潔敏
Vice-president	Ms Leung Yat Sze, Annie	梁逸思
Honorary Secretary I	Ms Yee Shun Wah, Amy	余舜華
Honorary Secretary II	Ms. Yeung Chau Wan	楊秋雲
Treasurer	Ms Lam Yuen Hung	林婉虹
Head of Communication	Ms Chan Cheuk Man	陳卓敏
Head of Publication	Ms Lam Yee Ching	林綺清
Head of Education	Ms Yeung Hoi Ming, Theresa	楊海明
Council Member:	Ms Chan Oi Ying, Sarita	陳愛英
	Dr. Kwan Yee Mei, Jo Jo	關綺媚
	Ms Mok Pik Hung, Maisy	莫碧虹
	Ms Hung Siu Chan, Veronica	孔笑珍
	Ms Wong Ka Chee, Karen	王家緻

Honorary Advisors

Professor Clive Cockram
Dr. Tin Sau Cheung
Professor Lam Siu Ling Karen
Ms Marg McGill
Professor Shiu Tak Ying Ann
Professor Wong Kam Yuet Frances
Dr. Yeung Tok Fai Vincent

Honorary Auditor:

Mr. Fung CK, Nicholas

Honorary Legal Advisor
Mr. Anthony James Hung

2. Resignation of a Council Member

Ms. Chang Lai Fan Helen 張麗芬, council member resigned from her post with effect from 25 Jun 2023

3. President Report

Ms Loo presented the captioned report

4. Membership

As reported by Ms Loo, as of 17 Jun 2024
A total of 153 members
80 Ordinary Members
62 Associate Members
11 Senior Members

5. Issues for discussion

A. Propose to disband the AHKDN Newsletter Committee

The background of the captioned Committee was briefed, and the Committee and newsletter were established and published in 2008 respectively. Initially, 2 issues of the newsletter were released annually, but this was later reduced to 1 issue per year. Considering lots of information and updated management guidelines readily available on the internet, a proposal was made to disband the Newsletter Committee and reengineer the manpower to focus on other AHKDN matters. All members supported.

B. Propose to create a New Post –Association Affairs Advisor

- Provide recommendations and guidance on the internal and external matters related to AHKDN
- He or she could join the AHKDN council member communication platform, including WhatsApp groups, council meetings, receiving council minutes, etc.
- He or she must be the former president/vice president and currently hold an active ordinary membership
- A maximum of 5 Affairs Advisors and they were not counted as a council member (Director) of the AHKDN council
- The term of office was two years, as per the AHKDN election cycle. Council members of the AHKDN invite individuals for new appointments or renewals, as required. All members supported.

C. Member rejoin administrative fee

- Propose to charge an administrative fee ($100) instead of an admission fee for rejoining AHKDN members with the aim of increased member retention.-All members supported.

6. Financial report

Ms Lam Yuen Hung, Treasurer, reported the 1 April 2023 to 31 March 2024 financial report

7. Election of AHKDN Council

The election of council members 2024-2026 was done. There was a total of 15 candidates and all were voted as council members with term of office from 1 Aug 2024 to 31 July 2026. The updated posting of the council was as follows:

	Name	Post
1	Ms. Loo Kit Man	President
2	Ms. Leung Yat Sze, Annie	Vice-President
3	Ms. Yee Shun Wah, Amy	➢ Honorary Secretary I ➢ CCWG Representative ➢ Chairperson of EBP
4	Ms Sin Wai Man, Celia	Honorary Secretary II
5	Ms Chan Wing Shan, Miranda	Treasurer
6	Ms Kwok Kam Ping	Associate of Treasurer
7	Ms Hui Kit Ming, Camille	Head of Communication
8	Ms Chan Cheuk Man	Associate of Communication
9	Ms Yeung Hoi Ming, Theresa	Head of Education
10	Ms Lai Chui Yi	Associate of Education
11	Ms Chan Hoi Man, Daisy	Head of Membership
12	Ms Chan Oi Ying, Sarita	Diabetes Hongkong Representative
13	Ms Sin Po Ying	Diabetes Hongkong Representative
14	Ms Mok Pik Hung, Maisy	Youth Diabetes Action Representative
15	Ms So Tak Yee, Tammy	HKSEMR Diabetes Division Representative
	Dr Kwan Yee Mei, Jo Jo	Association Affairs Advisor 協會事務顧問
	Ms Hung Siu Chan, Veronica	Association Affairs Advisor 協會事務顧問



Loo Kit Man
President (2022-2024)



Yeung Chau Wan
Hon. Secretary (2022-2024)