香港糖尿科護士協會有限公司
Association of Hong Kong Diabetes Nurses Limited

The agenda of the 68thAHKDN Council Meeting

Date: 19 Jun 24 (Wed)

Time: 1800

Format: Zoom Meeting

https://us02web.zoom.us/j/84905712527?pwd=UzwhYCBKzwUfVIw2gCkDiU9FNCBKCI.1

Meeting ID: 849 0571 2527, Passcode: 878587

1.	Confirmation of the minutes of the 67th AHKDN Council meeting minutes	
2.	Matters Arising	
3.	Revision of the composition of AHKDN council members Current Council Members 1. President 2. Vice President 3. Honorary Secretary I 4. Honorary Secretary II 5. Head of Education 6. Head of Communication (webmaster, AGM, patient activity coordination etc) 7. Head of Publication 8. Membership Brainstorming of new post creation ➢ Nurse Advisor (functions, communication, privileges, terms) ➢ Assistant Treasurer ➢ Assistant Education ➢ Assistant Communication (webmaster, AGM, patient activities coordination etc) Discuss the issue of canceling / maintaining AHKDN Newsletter	
4.	Treasurer ➢ Members who could write cheques > $10000 ➢ Currently authorized persons: Dr Leung Sum Ming, Ms Veronica Hung, Ms Sau Yee, Ms Karen Wong	
5.	Membership $100 administrative fee for rejoined members (regardless years of invalid membership – to be implemented from 2025-26)	
6.	AHKDN funding sourcing ➢ Charge administration fee for organizing lectures for drug companies ($3000) ➢ Retractable banner and sales representative to AGM, QR code for educational materials	
7.	Simplified some workflow - attendance certificate distribution (on-site) - evaluation reminder (send once after the seminar)	
8.	Handover Zoom meeting for new and old council members in Aug 2024	
9.	AOB	